**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY, JUNE 24, 2024**

**AT 9 AM**

**Members present Marla Flowers, Mary Howard-Hamilton, Jim Nichols, Terry Hogan and Ron Hodge**

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting June 10, 2024**

Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**2. Award Financing – Protective Fire Gear**

Based on a recommendation from the City Controller Jim Nichols made a motion to award to First Financial Bank for a four (4) year term with an interest rate of 5.58%; this was seconded by Terry Hogan and approved the Board.

**NEW BUSINESS**

**1. Purchase Agreement – MacQueen Equipment, LLC**

Based on a recommendation from the Terre Haute Fire Department Terry Hogan made a motion to approve; this was seconded by Jim Nichols and approved by the Board.

**2. Financial Consulting Agreement**

City Legal informed the Board this agreement is with the previous city controller and is just to help with end of year 2023 reports. Terry Hogan made a motion to approve; this was seconded by Jim Nichols and approve by the Board.

**3. Request to Declare Property Surplus – Streets**

The Terre Haute Street Department asked to declare an old paver as surplus. Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**4. Request from Second Missionary Baptist Church to close South 14th from Poplar to Oak on Saturday August 3rd from 6 AM to 8 PM during ANNUAL FRIENDS AND FAMILY DAY**

Based on positive recommendations from the Street Department and the Department of Engineering Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**5. Handicap Parking**

The Department of Engineering informed the Board this address has a detached garage. Mary Howard-Hamilton made a motion to table to investigate if the garage is accessible; this was seconded by Terry Hogan and tabled by the Board.

**6. Request to paint an “N” on the Street at the intersection of Maple and Fruitridge on Sunday August 11th**

Based on positive recommendations from the Department of Engineering and the Street Department Terry Hogan made a motion to approve; this was seconded by Mary Howard-Hamilton and approved by the Board.

**7. Request from the Bridge Church to close North 19th from 7th Avenue to 8th Avenue on July 3rd from 4 PM to 10 PM during JULY 4TH FESTIVAL**

Based on positive recommendations from the Street Department and the Department of Engineering Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**8. Request to add additional contractor to Hazardous Tree Removal**

This agreement is with Veteran Tree Trimming to assist with tree removal billing the exact amount as the bid received from Elkins Tree Service for 2024. Based on a positive recommendation from the City Forrester Terry Hogan made a motion to approve; this was seconded by Mary Howard-Hamilton and approved by the Board.

**9. Request from Team of Mercy, Inc. to close Wabash from 6th to 7th on August 23, 2024 from 12 PM to 10 PM during 4TH ANNUAL DOG DAYS OF SUMMER EVENT**

Based on positive recommendations from the Department of Engineering and the Street Department Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**10. PAYROLL**

Ron Hodge made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Mary Howard-Hamilton and approved by the Board.

**11. CLAIMS**

Ron Hodge made a motion to certify the claims based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Mary Howard-Hamilton and approved by the Board.

**12. Request to Surplus Vehicles – Department of Engineering**

The Department of Engineering asked to declare three (3) Ford Escapes as Surplus, these will be sold on Gov.com Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

There being no further business Terry Hogan made a motion to adjourn; this was seconded by Jim Nichols and approved by the Board.

Robin A Drummy, Administrator

BOARD OF PUBLIC WORKS AND SAFETY

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY JULY 8TH AT 9 AM**